

LOWER WITHINGTON PARISH COUNCIL

NOTICE OF PARISH COUNCIL MEETING

Date: Monday 27th February, 2023

Time: 7:30p.m.

Venue: Lower Withington Parish Hall



Dr. E. M. Maddock PSLCC,
Clerk & Responsible Financial Officer.

Dated 21st February, 2023

In order to keep councillors and other members of the public safe, please do not attend the meeting if you are feeling unwell for any reason or if you have been in contact with anyone who has Covid, flu or Covid/flu symptoms.

All attendees will be expected to respect social distancing preferences of other attendees.

AGENDA

To Members of Lower Withington Parish Council,

You are hereby summoned to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

- 1. Apologies for absence** - To receive apologies for absence from Members.
- 2. Declarations of Interest** - To receive Declarations of Interest in any items on the agenda.
- 3. Public Forum for Questions**
- 4. Reports from External Organisations**
 - (a) Gawsworth Ward Policing Team - To receive a report on matters of interest / concern within the Parish.
 - (b) Cheshire East Ward Member Cllr. L. Smetham - Report on items of interest to the Parish.
- 5. Minutes** - To approve the Minutes of the Parish Council meeting held 30th January, 2023 as a correct record.
- 6. Finance**
 - (a) To receive and consider the Financial Statement 2022/23 as at 27th February, 2023. (Appendix A)
 - (b) To note receipts since the last meeting - None.
 - (c) To approve the payments listed at Appendix B.
- 7. Planning Applications**
 - (a) To note recent planning decisions issued by Cheshire East Council. (Appendix C)
 - (b) To consider the following planning application -
 - i. 23/0516M - Oaklyn, Lapwing Lane, Lower Withington. SK11 9AD
Ground and first floor alterations and extensions with a new porch and a utility room extension to re-configure previous extensions.
[Link to information: <https://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=23/0516M&row=1&query=3c021ca7f3754a0997d0c3f41fa40106&from=i>]

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- ii. Any applications received following issue of Agenda may be included for discussion if required.

8. Highway Maintenance and Enhancements

- (a) To receive updates on reported highway matters including:
 - i. Dislodged coping stone and fallen tree on bridge at Catchpenny Lane.
 - ii. Holes in road at junction of Whisterfield Lane and Chapel Lane.
 - iii. Polluted run-off entering ditch along Catchpenny Lane.
 - iv. Sunken manhole at Farm Lane (opposite to church).
 - v. Over hanging hedge on Salters Lane (at Windy Arbour).
 - vi. Rigbys Lane - deteriorating carriageway surface.
 - vii. Proposal for double white lines on A535 near to junction with Catchpenny Lane.
- (b) To receive new highway maintenance matters for attention from Members.

9. Parish Council Projects

- (a) To receive an update relating to the planting of fruit trees at Dicklow Cob.
- (b) Parish Council website:
 - i. To consider matters relating to website content.
 - ii. To consider arrangements relating to use of the website by Lower Withington Parish Hall for information and bookings calendar.

10. Parish Matters

- (a) To receive any updates available from the Jodrell Bank Observatory World Heritage Site Steering Group.
- (b) To receive an update relating to the community newsletter.
- (c) To receive an update relating to the spring litter pick.

11. Elections 2023

- (a) To receive updates relating to the Parish elections in May 2023.

12. Matters for inclusion on next/future meeting agenda

- (a) Review of assets. (March 2023)
- (b) Maintenance of land at Catchpenny Lane/Holmes Chapel Road.

13. Dates of next meetings

- (a) Monday 27th March, 2023 at 7:30p.m.
- (b) Monday 15th May, 2023 at 7:30p.m. - Annual Parish Meeting immediately followed by Annual Parish Council meeting.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

14. Matters for consideration including those transferred from above items (as required)



Dr. E. M. Maddock PSLCC,
Clerk & Responsible Financial Officer.

Dated 21st February, 2023

For further information please contact: Tel: 01477 571444 Email: clerk@lowerwithington.com

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APPENDIX A

Financial Statement - 2022/23					
as at 27th February, 2023					
Actual 2021/22 £.	Details	2022/23 Budget £.	Actual to Jan. 23 £.	Agenda Feb. 23 £.	Budget Balance £.
	Receipts				
10,375.00	Precept	9,807.00	9,807.00		0.00
0.00	Balances	2,453.00	0.00		0.00
1.56	Investment Interest	0.00	33.26		0.00
0.00	Sale of Assets	0.00	0.00		0.00
110.00	Grants, Donations & Refunds	0.00	0.00		0.00
1,061.87	V.A.T. Refund		41.07		517.88
11,548.43	Total Receipts	12,260.00	9,881.33	0.00	517.88
	Payments				
3,645.40	Salary (Clerk)	3,350.00	3,336.67	331.50	-318.17
0.00	National Insurance (Employer)	0.00	0.00		0.00
250.00	Allowances (Clerk)	300.00	0.00		300.00
0.00	Chairman/Member Allowances	0.00	0.00		0.00
98.81	Administration	290.00	0.00		290.00
153.72	Audit Fees (internal & external)	175.00	171.00		4.00
204.19	Insurance	250.00	300.00		-50.00
200.00	Donations (Sect. 137)	525.00	0.00		525.00
500.00	Grants	3,000.00	2,650.36		349.64
20.00	Website	155.00	586.00	15.00	-446.00
200.60	Subscriptions/Affiliation Fees	330.00	162.00	35.00	133.00
0.00	Room Hire	325.00	190.00		135.00
25.00	Training	210.00	0.00		210.00
0.00	Professional Services	750.00	0.00		750.00
0.00	Assets - Purchase	1,000.00	1,583.50		-583.50
298.00	Assets - Maintenance	1,100.00	266.00		834.00
0.00	Contingency	500.00	34.00	699.00	-233.00
41.07	V.A.T.		375.08	142.80	
5,636.79	Total Payments	12,260.00	9,654.61	1,223.30	1,899.97

Cash/Bank Reconciliation	01/04/22	30/01/23	27/02/23	31/03/23
Balance B/Fwd.	33,156.82	33,156.82	33,383.54	32,160.24
Add Total Receipts	12,260.00	9,881.33	0.00	517.88
Less Total Payments	-12,260.00	-9,654.61	-1,223.30	-1,899.97
Balance C/Fwd.	33,156.82	33,383.54	32,160.24	30,778.15
Cumulative Balances	Balance	Balance	Balance	Balance
	01/04/22	30/01/23	27/02/23	31/03/23
General Funds	11,833.16	14,059.88	12,836.58	11,454.49
Earmarked Reserves	21,323.66	19,323.66	19,323.66	19,323.66
	33,156.82	33,383.54	32,160.24	30,778.15

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CASH/BANK RECONCILIATION AS AT - 27th February, 2023

CASH

Balance Brought Forward 01/04/22	
Current Account	17,702.71
Business Reserve Account	15,454.11
Plus Receipts	9,881.33
	43,038.15
Less Payments	10,877.91
Balance Carried Forward 27/02/23	
	32,160.24

BANK (Natwest)

Business Reserve Account -	15,487.37	05/01/23
Add income/transfer received since above Statement		
	0.00	
		0.00
Less unpresented cheques		
		0.00
		15,487.37 27/02/23
 Current Account -	 19,343.99	 05/01/23
Add income received since above Statement		
	0.00	
		0.00
Less unpresented cheques/ Transfer		
Approved	-1,447.82	
For approval		
	-1,223.30	
		-2,671.12
		16,672.87 27/02/23
 Total Bank Balances 27/02/23		
		32,160.24

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APPENDIX B

Payments for approval

a. Cheque No 000545	Northwich Town Council	£838.80	Planting work
b. Cheque No 000546	E. M. Maddock	£265.10	Salary: February, 2023
c. Cheque No 000547	H.M. Revenue & Customs	£66.40	Employee income tax
d. Direct Debit	Information Commissioner's Office	£35.00	Data Protection fee 2023/24
e. Direct Debit	aql ltd.	£18.00	Website domain fee

APPENDIX C

Outstanding planning applications & recent planning decisions

- 18/3395M - Four Oaks, Farm Lane, Lower Withington. SK11 9DU
Change of use to include use of the site for the holding of auctions (retrospective).
DECISION STATUS - Undecided
- 19/2936W - Dingle Bank Quarry, Holmes Chapel Road, Lower Withington. SK11 9DR
Variation of Condition 4 on application 16/3064W - Variation of Condition 2, 4 & 5 of permission 10/3080W.
DECISION STATUS - Undecided
- 22/1031M - Smiths Green Farm, Catchpenny Lane, Lower Withington.
Reserved matters of access, appearance, landscaping, layout and scale in connection with outline approval 20/0499M.
DECISION STATUS - Undecided
- 22/2389M - Bank View Farm, Hodgehill Lane, Siddington. SK11 9LU
Barn conversion.
DECISION STATUS - Undecided
- 22/2867M - Briarfield, Long Shoot Road, Lower Withington. SK11 9DX
Construction of new bungalow to the north of Briarfield.
DECISION STATUS - Undecided
- 22/3574M - Lower Welltrough Farm, Rigbys Lane, Lower Withington. SK11 9EF
Construction of farm building for livestock accommodation for cows and dairy replacements. Application is to replace existing building which will be demolished.
DECISION STATUS - Undecided
- 22/4296M - Gleads Cottage, Trap Street, Lower Withington. SK11 9EG
Demolition of rear lean-tos and front porch and replacement with two storey and single storey rear extension, single storey side extension and new front porch.
DECISION STATUS - Approved with conditions (26/01/23)
- 22/4603M - Foden Bank Farm, Lapwing Lane, Lower Withington. SK11 9AD
Non-material amendment to application 22/1959M: Addition of two small windows to either side of the front porch. Small dormer/gable added to south elevation at first floor, roof lights omitted.
DECISION STATUS - Approved (14/02/23)
- 22/4550M - Lakeside Cottage, Holmes Chapel Road, Lower Withington. SK11 9AE
Replacement dwelling and garage.
DECISION STATUS - Undecided