LOWER WITHINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held

Monday 28 September, 2020 at 7:45p.m.

Meeting held remotely via Zoom due to restrictions associated with Covid-19

Present - Councillors P. Duffy (Chairman), J. Blackburn, A. Brocklehurst, H Lewis, R. Robinson, J. Frith.
Members of the public (0).
Dr. E. M. Maddock - Clerk & Responsible Financial Officer.

1. Apologies for absence -
Cheshire East Ward Member Councillor L. Smetham

2. Declarations of interest - None.

3. Public forum for questions
No questions had been received from or were presented by members of the public.

4. Reports from external organisations

(a) **Gawsworth & Chelford Wards Policing Team** - It was reported that during the period June to August 2020 the following incidents had been reported: suspicious male on Leach Lane; drink driver arrested on Hodgehill Lane; several groups of youths swimming in the quarry at Lapwing Lane and theft of a horse rug from Salters Lane. Speed enforcement had been undertaken by the Police on A535, however, no vehicles were recorded travelling in excess of the speed limit. Speed enforcement activities at Salters Lane had identified five vehicles travelling in excess of the speed limit. Members suggested that it may be helpful to discuss the recent speed enforcement activities with the Police.

042/20 RESOLVED **(a) That the Clerk invite the local Policing Team to attend the next meeting of the Parish Council.**
(b) That the Clerk circulate to Members the dates of future Police Surgeries. (All in favour)

(b) **Cheshire East Ward Member Cllr. L. Smetham** - Borough Councillor L. Smetham was not present at the meeting, however, had advised that she had lodged an objection to the removal of Long Shoot Road from the proposed future gritting programme.

5. Minutes

(a) The Minutes of the Parish Council Meetings held 24th February, 2020, 20th April, 2020 and 29th June, 2020 had been previously circulated to all Members.

043/20 RESOLVED **(a) That the Minutes of the meetings held 24th February, 2020, 20th April, 2020 and 29th June, 2020 be confirmed as a correct record and signed by the Chairman. (All in favour)**

6. Finance

(a) **Financial Statement 2020/21 as at 28th September, 2020.** (Appendix A) Members considered the financial statement 2020/21 which was unanimously accepted.

(b) **Receipts** - Members noted the receipts at Appendix B.

(c) **Payments** - Members noted the payments which had been issued since the meeting held 24th February, 2020 as listed at Appendix C.

(d) **Payments for approval** - The Chairman outlined the basis of the payments listed at Appendix D.

044/20 RESOLVED **(a) That the financial statement 2020/21 as at 28th September, 2020 be received and the Chairman's observations duly noted.**

(b) That the schedule of receipts at Appendix B be received and duly noted.
(c) That the schedule of payments at Appendix C be approved.
(d) That the schedule of payments at Appendix D be approved and duly authorised. (All in favour)

(e) **NJC 2020-21 National Salary Scales -** Members received and noted the 2020-21 salary scales.

045/20 RESOLVED (a) That the NJC 2020-21 National Salary Scales be approved and duly implemented. (All in favour)

(f) **The Pensions Regulator Declaration of compliance** - The Clerk reported that it would shortly be necessary to re-declare compliance with The Pension Regulator obligations.

046/20 RESOLVED (a) That the Clerk & Responsible Financial Officer be authorised to submit the declaration of compliance to The Pensions Regulator. (All in favour)

7. Planning Applications

(a) **Recent planning decisions -** Members noted recent planning decisions which had been issued by Cheshire East Council in respect of development within the Parish.

(b) **Planning applications**

i. **20/3316M -** Cheshire Nurseries, Salters Lane, Siddington. SK11 9LH
Certificate of Lawful Existing Use of the storage of motor vehicles.
[Amended application]

047/20 RESOLVED (a) No observations. (All in favour)

ii. **20/3455M** - Old Hall Cottage, Holmes Chapel Road, Lower Withington. SK11 9DT
Replacement dwelling and associated development.

048/20 RESOLVED (a) No observations. (All in favour)

(c) **Government consultation: Planning for the future**

049/20 RESOLVED (a) That consideration of the consultation be deferred to the next meeting. (All in favour)

(d) **Draft amended Site Allocations and Development Policies Document and supporting information**
Members noted the draft documents which were currently being considered by Cheshire East Council. A consultation on the documents is expected in the coming weeks.

8. Local Highway Issues

(a) **A535 Highway concerns relating to speed, overtaking and driver behaviour** - Members noted the update contained within the Police report. It was also noted that speed camera warning signs had recently been installed within the Parish.

(b) **Review of safety at the junction of Catchpenny Lane with Holmes Chapel Road** - Members noted that the request for the review had been added to the Macclesfield Area Highways Group unfunded list for consideration at the next meeting.

(c) **Bomish Lane / A535 junction safety programme** - Members noted that design options are currently being prepared and that consultation with the Parish Council will take place in due course.

(d) **Highway matters for attention** - Members reported that a number of potholes had appeared along Long Shoot Road.

050/20 RESOLVED **(a) That the Clerk report the potholes on Long Shoot Road to Cheshire East Council. (All in favour)**

(e) **Macclesfield Area Highways Group Meeting - 15th October, 2020**

051/20 RESOLVED **(a) That Councillor P. Duffy represent the Parish Council at the next Macclesfield Area Highways Group Meeting. (All in favour)**

(f) **Cheshire East Council Well Managed Highway Infrastructure Winter Service consultation -** Members noted that the consultation documents indicated that Long Shoot Road would be removed from the routine gritting programme from winter 2021/22.

052/20 RESOLVED **(a) That a response to the above consultation be determined at the next meeting. (All in favour)**

9. Parish Council Projects

(a) **Quotations for notice board refurbishment -** Members noted that only two quotations had, so far, been received. A further quotation was currently awaited.

053/20 RESOLVED **(a) That consideration of the quotations be deferred to the next meeting. (All in favour)**

(b) **Pathway onto Dicklow Cob -** The Clerk reported that discussions were presently ongoing with Cheshire East Council following receipt of an invoice for the work. Unfortunately, the work which had been carried out was not consistent with the specification contained within the quotation.

054/20 RESOLVED **(a) That the Clerk make representations to Cheshire East Council regarding the discrepancy between the work undertaken and the specification within the quotation. (All in favour)**

(c) **Future Parish Council projects -** Members suggested that the wooden notice board outside the Parish Hall could be re-located to another area of the Parish.

055/20 RESOLVED **(a) That further consideration of future projects be considered at a future meeting. (All in favour)**

10. Community Issues

(a) **Dicklow Cob -** Members noted that representations had been received from residents regarding vehicles which had been observed on Dicklow Cob. Cheshire East Council had been approached regarding this, however, did not consider that action was required at this time. Should the situation change in the future the matter can be reviewed.

056/20 RESOLVED **(a) That no further action be taken in respect of this matter. (All in favour)**

11. Co-option of Parish Councillor - It was reported that the resident who had previously expressed an interest to be co-opted to the Parish Council had now withdrawn.

057/20 RESOLVED **(a) That notices been placed on the notice boards inviting interested residents to make themselves known to the Parish Council. (All in favour)**

12. Matters for inclusion on next/future meeting agenda - None.

13. Date of next meeting - Monday 26th October, 2020 at 7:30p.m. via Zoom.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

058/20 RESOLVED **(a) That the public and press be excluded from the following item of business on the grounds that it could involve the likely disclose of exempt information. (All in favour)**

14. Matters for consideration including those transferred from above items

(a) **To receive information relating to recent village issues**

059/20 RESOLVED **(a) That the Clerk contact Peaks & Plains Housing Trust to request information about average housing turnover rates within the Parish. (All in favour)**

The meeting was declared closed by the Chairman at 9:25p.m.

LOWER WITHINGTON PARISH COUNCIL

APPENDIX A

Financial Statement - 2020/21					
as at 28 September 2020					
Actual 2019/20 £.	**Details**	**2020/21 Budget £.**	**Actual to Aug. 20 £.**	**Agenda Sept. 20 £.**	**Budget Balance £.**
	Receipts				
10,750.00	Precept	11,470.00	5,735.00		5,735.00
0.00	Balances	0.00	0.00		0.00
27.51	Investment Interest	0.00	5.14		0.00
0.00	Sale of Assets	0.00	0.00		0.00
7,351.00	Grants, Donations & Refunds	9,000.00	0.00		9,000.00
39.59	V.A.T. Refund		576.85		29.80
18,168.10	**Total Receipts**	**20,470.00**	**6,316.99**	**0.00**	**14,764.80**
	Payments				
3,034.20	Salary (Clerk)	3,310.00	758.55	758.55	1,792.90
0.00	National Insurance (Employer)	0.00	0.00		0.00
200.00	Allowances (Clerk)	250.00	0.00		250.00
0.00	Chairman/Member Allowances	0.00	0.00		0.00
119.99	Administration	265.00	0.00		265.00
0.00	Audit Fees (internal & external)	175.00	144.00		31.00
296.94	Insurance	380.00	346.64		33.36
72.60	Donations (inc. Sect. 137)	525.00	0.00		525.00
60.00	Website	145.00	5.00		140.00
220.60	Subscriptions/Affiliation Fees	315.00	165.60	20.00	129.40
190.00	Room Hire	325.00	0.00		325.00
0.00	Training	210.00	0.00		210.00
701.33	Professional Services	750.00	0.00		750.00
1,888.88	Assets - Purchase	2,000.00	0.00		2,000.00
325.95	Assets - Maintenance	1,070.00	0.00		1,070.00
0.00	Village Green Pathway Project	250.00	0.00		250.00
0.00	Neighbourhood Plan	9,500.00	0.00		9,500.00
0.00	Contingency	1,000.00	0.00		1,000.00
576.85	V.A.T.		29.80		
7,687.34	**Total Payments**	**20,470.00**	**1,449.59**	**778.55**	**18,271.66**

Cash/Bank Reconciliation	**01/04/20**	**31/08/20**	**28/09/20**	**31/03/21**
Balance B/Fwd.	26,143.77	26,143.77	31,011.17	30,232.62
Add Total Receipts	20,470.00	6,316.99	0.00	14,764.80
Less Total Payments	-20,470.00	-1,449.59	-778.55	-18,271.66
Balance C/Fwd.	**26,143.77**	**31,011.17**	**30,232.62**	**26,725.76**
Cumulative Balances	**Balance**	**Balance**	**Balance**	**Balance**
	01/04/20	**31/08/20**	**28/09/20**	**31/03/21**
General Funds	9,674.77	14,542.17	13,763.62	10,256.76
Earmarked Reserves	16,469.00	16,469.00	16,469.00	16,469.00
	26,143.77	**31,011.17**	**30,232.62**	**26,725.76**

LOWER WITHINGTON PARISH COUNCIL

CASH/BANK RECONCILIATION AS AT - 28th September 2020

CASH

Balance Brought Forward 01/04/20				
Current Account		10,697.52		
Business Reserve Account		15,446.25		
Plus Receipts		6,316.99		
		32,460.76		
Less Payments		2,228.14		
Balance Carried Forward 28/09/20		**30,232.62**		

BANK (Natwest)

Business Reserve Account -		15,451.39		03/07/20
Add income/transfer received since above Statement				
	0.00			
		0.00		
Less unpresented cheques				
		0.00		
			15,451.39	28/09/20
Current Account -		16,991.57		03/07/20
Add income received since above Statement				
	0.00			
		0.00		
Less unpresented cheques/ Transfer				
Approved	-1,431.79			
For approval	-778.55			
		-2,210.34		
			14,781.23	28/09/20
Total Bank Balances 28/09/20			**30,232.62**	

LOWER WITHINGTON PARISH COUNCIL

APPENDIX B

Receipts 2019/20

a.	NatWest Bank plc.	£2.62	Gross interest - January 2020
b.	NatWest Bank plc.	£2.37	Gross interest - February 2020
c.	NatWest Bank plc.	£2.71	Gross interest - March 2020

Receipts 2020/21

a.	Cheshire East Borough Council	£5,735.00	Precept 2020/21 (50%)
b.	NatWest Bank plc.	£2.54	Gross interest - April 2020
c.	H.M. Revenue & Customs	£576.85	VAT reclaim 2019/20
d.	NatWest Bank plc.	£2.46	Gross interest - May 2020
e.	NatWest Bank plc.	£0.14	Gross interest - June 2020

APPENDIX C

Payment 2019/20

a.	Direct Debit	Information Commissioners Office	£35.00	Data Protection Fee 2020/21
b.	Cheque No 000461	E. M. Maddock	£486.44	Salary: March 2020 & Expenses
c.	Cheque No 000462	H. M. Revenue & Customs	£90.60	Employee Income Tax

Payments 2020/21

a.	Direct Debit	(aq) Limited	£6.00	Email forwarding fee 2020/21
b.	Cheque No 000463	Came & Company	£346.64	Insurance Premium 2020/21
c.	Cheque No 000464	JDH Business Services Ltd.	£172.80	Internal Audit fee 2019/20
d.	Cheque No 000465	Cheshire Association of Local Councils	£165.60	2020/21 Affiliation fee
e.	Cheque No 000466	E. M. Maddock	£606.95	Salary: April - June 2020
f.	Cheque No 000467	H.M. Revenue & Customs	£151.60	Employee income tax
g.	Cheque No 000468	E. M. Maddock	£606.95	Salary: July - September 2020
h.	Cheque No 000469	H.M. Revenue & Customs	£151.80	Employee income tax
i.	Cheque No 000470	Cheshire Community Action	£20.00	Membership fee 2020/21

APPENDIX D

Payments for approval

a.	Cheque No 000468	E. M. Maddock	£606.95	Salary: July - September 2020
b.	Cheque No 000469	H.M. Revenue & Customs	£151.80	Employee income tax
c.	Cheque No 000470	Cheshire Community Action	£20.00	Membership fee 2020/21

LOWER WITHINGTON PARISH COUNCIL

APPENDIX E

Outstanding planning applications & recent planning decisions

18/3395M - Four Oaks, Farm Lane, Lower Withington. SK11 9DU
Change of use to include use of the site for the holding of auctions (retrospective).
DECISION STATUS - Undecided

19/2936W - Dingle Bank Quarry, Holmes Chapel Road, Lower Withington. SK11 9DR
Variation of Condition 4 on application 16/3064W - Variation of Condition 2, 4 & 5 of permission 10/3080W.
DECISION STATUS - Undecided

19/3316M - Cheshire Nurseries, Salters Lane, Siddington. SK11 9LH
Certificate of Lawful Existing Use of the storage of motor vehicles.
DECISION STATUS - Undecided [Application amended]

19/5162M - Highfields, Holmes Chapel Road, Lower Withington. SK11 9DH
New garage and access
DECISION STATUS - Appeal dismissed (11/08/20)

20/0499M - Smiths Green Farm, DRK Agriculture, Catchpenny Lane, Lower Withington. SK11 9DG
Agricultural workers dwelling (resubmission of 18/5829M).
DECISION STATUS - Approved with Conditions (14/08/20)

20/0610M - Sunny Bank, Trap Street, Lower Withington. SK11 9EG
Alterations and extension to residential dwelling and conversion of shippon to luxury dogs boarding facility.
DECISION STATUS - Approved with Conditions (13/07/20)

20/0741M - The Croft, Chapel Lane, Lower Withington. SK11 9DE
Construction of 2 outbuildings, one a garage and office space, and the other home gym space to replace existing outbuildings.
DECISION STATUS - Approved with Conditions (13/08/20)

20/1116M - Bridge Farm, Hodgehill Lane, Marton. SK11 9LU
Proposed agricultural building to house and feed livestock and to store fodder and implements.
DECISION STATUS - Withdrawn (30/06/20)

20/1238M - Bank View Farm, Hodgehill Lane, Siddington. SK11 9LU
Demolition of existing barns, construction of new agricultural workers dwelling and new steel frame barn.
DECISION STATUS - Withdrawn (28/07/20)

20/1512M - Jodrell Bank Observatory, Macclesfield Road, Lower Withington. SK11 9DL
Listed Building Consent for re-roofing to the control room with a multi-layered elastomeric felt system, incorporating cut to falls insulation.
DECISION STATUS - Undecided

20/2229M - Bridge Farm, Hodgehill Lane, Marton. SK11 9LU
Proposed part barn conversion into office and staff facilities.
DECISION STATUS - Undecided

LOWER WITHINGTON PARISH COUNCIL

20/2897M - Bridge Farm, Hodgehill Lane, Marton. SK11 9LU
Proposed building to house stables and store machinery, implements and fodder.
DECISION STATUS - Undecided

20/2948C - Land 130m from Congleton Lane, Lower Withington. SK11 9LD
Prior notification of the erection of an agricultural storage building.
DECISION STATUS - Determination - Approval (stage 2) (18/08/20)

20/3455M - Old Hall Cottage, Holmes Chapel Road, Lower Withington. SK11 9DT
Replacement dwelling and associated development.
DECISION STATUS - Undecided