LOWER WITHINGTON PARISH COUNCIL

NOTICE OF PARISH COUNCIL MEETING

Date: Monday 30th October, 2023

Time: 7:30p.m.

Venue: Lower Withington Parish Hall

E.M.Maddock

Dr. E. M. Maddock PSLCC,
Clerk & Responsible Financial Officer. Dated 25th October, 2023

In order to keep councillors and other members of the public safe, please do not attend the meeting if you are feeling unwell for any reason or if you have been in contact with anyone who has Covid, flu or Covid/flu symptoms.

All attendees will be expected to respect social distancing preferences of other attendees.

AGENDA

To Members of Lower Withington Parish Council,

You are hereby summoned to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

1. **Apologies for absence**
2. **Declarations of Interest**
   (a) To receive Declarations of Interest in any items on the agenda.
3. **Minutes**
   (a) To approve the Minutes of the Parish Council meeting held 25th September, 2023 as a correct record and approve signing by the Chairman.
4. **Public Forum for Questions**
   (a) To receive questions from members of the public.
5. **Cheshire East Ward Member Cllr. L. Smetham**
   (a) To receive a report on items of interest to the Parish Council.
6. **Finance**
   (a) To receive and consider the Financial Statement 2023/24 as at 30th October, 2023. (Appendix A)
   (b) To note receipts since the last meeting: Appendix B.
   (c) To approve the payments listed at Appendix C.
   (d) To review and confirm risk assessments relating to future litter picking events and newsletter distribution activities.
7. **Planning Applications**
   (a) To note recent planning decisions issued by Cheshire East Council. (Appendix D)

(b) To consider the following planning applications:

i. 23/3777M: Lapwing Barn, Salters Lane, Lower Withington. SK11 9LL
Single storey side extension and new window to north elevation.

ii. 23/3793M: 7 South View, Salters Lane, Lower Withington. SK11 9DZ
Proposed ground and first floor extensions, replacement of garage, internal alterations and glazed entrance porch.

iii. 23/3854M: Land to the north of Salters Lane, Lower Withington.
Proposed change of use of agricultural land to the recreational grazing of horses, construction of stables and the alteration and improvement of an existing field access.

iv. Any applications received following issue of Agenda may be included for discussion if required.

8. Reports from meetings of external organisations

(a) To receive reports from the following meetings:

i. Jodrell Bank Observatory World Heritage Site Steering Group.

ii. Cheshire East Council Climate Conference (03/10/23).

iii. Manchester Airport Town and Parish Council Forum (11/10/23).

iv. ChALC Annual Meeting (12/10/23).

v. Introduction to The Mersey Forest (16/10/23).

9. Correspondence

(a) To consider specific correspondence received by the Parish Council since the date of the last ordinary meeting and determine such actions as Members consider appropriate thereto -

i. Cheshire East Council: Response to query about scope of existing FlexiLink services.

ii. Cheshire East Council: Notice of potential budget deficit of £12.8m.

iii. Police and Crime Commissioner: Annual Report 2022/23.

iv. Cheshire East Council: Confirmation of arrangements for the implementation of the Garden Waste Recycling service.

v. Bluedot: Notice of cancellation of 2024 festival.

vi. Lower Withington Parish Hall: Thank you note for third party funding.

vii. Cheshire East Council: Green Spaces Maintenance Review Consultation.
[Link to information: https://surveys.cheshireeast.gov.uk/s/GreenSpacesConsultation/]

viii. Cheshire Fire Authority: 2024-2028 Draft Community Risk Management Plan consultation.
[Link to information: https://www.cheshirefire.gov.uk/news-events/latest-news/have-your-say-on-our-draft-community-risk-management-plan-2024-28/]

ix. Police and Crime Commissioner: Commissioner's Review 2023 Q3.

x. Cheshire East Council: Invitation to attend Mayors Civic Service on 5th November 2023.

xi. Slow Ways: National walking network creation.
[Link to information: https://beta.slowways.org/]

10. Highway Maintenance and Enhancements

(a) To receive updates on reported highway matters listed at Appendix E.

(b) To consider response from Cheshire East Council regarding positioning of telegraph pole at Holmes Chapel Road near to junction with Catchpenny Lane.

(c) To consider proposal for a speed reduction of A535.

(d) To receive new highway maintenance matters for attention from Members.

(e) To receive an update relating to the footbridge at Lower Withington FP5 and consider appropriate actions in relation thereto.

(f) To note the following forthcoming road closures:

i. Lapwing Lane (North): 27th November - 1st December, 2023.

ii. Holmes Chapel Road: 8th January - 12th January, 2024.

11. Parish Matters

(a) To receive a report on matters of interest / concern within the Parish from Gawsworth Ward Policing Team.

(b) Community Newsletter

i. To receive an update relating to the community newsletter.

ii. To consider matters for inclusion within the next/future editions of the community newsletter.

(c) To receive an update regarding the planting at the island at the entrance to Lower Withington Parish Hall car park.

(d) To note that the parish poppies have been installed.

(e) To consider arrangements for the Christmas lights 2023.

12. Parish Councillor Vacancies

(a) To consider co-opting individuals (2) to fill current vacancies.

13. Matters for inclusion on next/future meeting agenda

(a) Village gateways

14. Date of next meeting: Monday 27th November, 2023 at 7:30p.m.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

15. Matters for consideration including those transferred from above items (as required)

E.M.Maddock

Dr. E. M. Maddock PSLCC,
Clerk & Responsible Financial Officer. Dated 25th October, 2023

For further information please contact: Tel: 01477 571444 Email: clerk@lowerwithington.com

LOWER WITHINGTON PARISH COUNCIL

APPENDIX A

Financial Statement – 2023/24 as at 30th October, 2023					
Actual 2022/23 £	**Details**	**2023/24 Budget £**	**Actual to Sep. 23 £**	**Agenda Oct. 23 £**	**Budget Balance £**
	Receipts				
9,807.00	Precept	10,892.00	5,446.00	5,446.00	0.00
1,761.00	Balances	2,038.00	0.00		0.00
67.99	Investment interest		41.91	54.02	0.00
0.00	Sale of assets		0.00		0.00
0.00	Grants, donations & refunds		0.00		0.00
41.07	VAT refund		519.96		84.17
11,677.06	**Total receipts**	**12,930.00**	**6,007.87**	**5,500.02**	**84.17**
	Payments				
3,999.67	Salary (Clerk)	4,335.00	2,037.12	339.52	1,958.36
0.00	National Insurance (Employer)	0.00	0.00		0.00
275.00	Allowances (Clerk)	325.00	0.00		325.00
98.42	Administration	300.00	0.00		300.00
0.00	Chairman/Member allowances	0.00	0.00		0.00
171.00	Audit fees (internal & external)	185.00	185.00		0.00
300.00	Insurance	350.00	300.00		50.00
2,650.36	Grants/Donations (inc. s.137)	2,600.00	2,114.96		485.04
601.00	Website	220.00	330.00		-110.00
197.00	Subscriptions/affiliation fees	330.00	166.50		163.50
190.00	Room hire	325.00	0.00		325.00
0.00	Training	210.00	0.00		210.00
0.00	Professional Services	750.00	0.00		750.00
1,583.50	Assets – purchase	1,000.00	0.00		1,000.00
266.00	Assets – maintenance	1,500.00	0.00		1,500.00
825.15	Contingency	500.00	440.24	30.85	28.91
519.96	VAT		78.00	6.17	
11,677.06	**Total payments**	**12,930.00**	**5,651.82**	**376.54**	**6,985.81**

Cash/Bank reconciliation	**01/04/23**	**25/09/23**	**30/10/23**	**31/03/24**
Balance B/Fwd	31,395.82	31,395.82	31,751.87	36,875.35
Add total receipts	12,930.00	6,007.87	5,500.02	84.17
Less total payments	12,930.00	5,651.82	376.54	6,985.81
Balance C/Fwd	31,395.82	31,751.87	36,875.35	29,973.71
Cumulative balances	**Balance**	**Balance**	**Balance**	**Balance**
	01/04/23	**25/09/23**	**30/10/23**	**31/03/24**
General funds	14,072.16	14,428.21	19,551.69	12,650.05
Earmarked reserves	17,323.66	17,323.66	17,323.66	17,323.66
	31,395.82	31,751.87	36,875.35	29,973.71

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Cash/Bank Reconciliation as at 30th October, 2023

Cash				
Balance brought forward 01/04/23				
Current Account		15,873.72		
Business Reserve Account		15,522.10		
		31,395.82		
Plus receipts		11,507.89		
Less payments		6,028.36		
Balance carried forward 30/10/23:		36,875.35		
Bank (NatWest)				
Business Reserve Account		15,618.03		05/10/23
Add receipts/transfer since above statement				
	0.00			
		0.00		
Less unpresented cheques				
	0.00			
		0.00		
			15,618.03	30/10/23
Current Account		23,748.82		05/10/23
Add receipts/transfer since above statement				
	0.00			
		0.00		
Less unpresented cheques				
Approved	-2,114.96			
For approval	-376.54			
		-2,491.50		
			21,257.32	30/10/23
Total bank balances 30/10/23			36,875.35	

APPENDIX B

Receipts

NatWest Bank plc	£17.50	Gross interest – July 2023
NatWest Bank plc	£18.55	Gross interest – August 2023
Cheshire East Borough Council	£5,446.00	Precept 2023/24 (50%)
NatWest Bank plc	£17.97	Gross interest – September 2023

APPENDIX C

Payments for approval

Cheque No 000566	E. M. Maddock	£271.72	Salary: October, 2023
Cheque No 000567	H.M. Revenue & Customs	£67.80	Employee income tax
Cheque No 000568	Mike Blackburn	£37.02	Plants for island at Parish Hall

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APPENDIX D

Outstanding planning applications & recent planning decisions

18/3395M Four Oaks, Farm Lane, Lower Withington. SK11 9DU
Change of use to include use of the site for the holding of auctions (retrospective).
DECISION STATUS – Undecided

22/4550M Lakeside Cottage, Holmes Chapel Road, Lower Withington. SK11 9AE
Replacement dwelling and garage.
DECISION STATUS – Undecided

23/1613M Foden Bank Barn, Lapwing Lane, Lower Withington. SK11 9AD
Conversion of existing gym/office/storage outbuilding to residential annexe.
DECISION STATUS – Undecided

23/2257M Black Swan, Trap Street, Lower Withington. SK11 9EQ
Proposed demolition of existing extension, proposed new extensions, alterations, reorganisation of internal accommodation and associated works.
DECISION STATUS – Approved with conditions (18/10/23)

23/2723M Briarfield, Long Shoot Road, Lower Withington. SK11 9DX
Certificate of lawful proposed development for construction of new incidental building within the grounds of Briarfield.
DECISION STATUS – Undecided

23/2794M Mallerstang, Congleton Lane, Lower Withington. SK11 9LD
Demolition of existing dwelling and erection of replacement dwelling with detached garage, re-routing of driveway and associated hard and soft landscaping.
DECISION STATUS – Undecided

23/2811M Land at Pitt Lane, Lower Withington.
Operational development following approval of application 22/2659M – Prior approval for change of use of an agricultural building to a C1 use (hotel) as aparthotel accommodation.
DECISION STATUS – Approved with conditions (13/10/23)

23/2948M Brook House Farm, Catchpenny Lane, Lower Withington. SK11 9DG
Proposed demolition of a double garage and the construction of a single storey rear extension to accommodate a breakfast and garden room. Insertion of two rooflights to the front slope of the house and the construction of an open-sided porch to the east elevation.
DECISION STATUS – Undecided

23/3217M The Croft, Chapel Lane, Lower Withington. SK11 9DE
Variation of condition 2 on application 20/0741M: Construction of outbuilding with a home office in the roof space. To suit clients needs better. Substitute approved plans numbered A(10)-01 Rev C and A(10)-02 Rev E received by the Local Planning Authority on 29th June 2020 with drawing 2023-2819-03. Please note that drawing number 2023-2819-03 reiterates the materials and internal insulation recently approved by the Local Planning Authority as part of the application to discharge the planning conditions under reference 23/2556D.
DECISION STATUS – Undecided

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23/3438M Oaklyn, Lapwing Lane, Lower Withington. SK11 9AD
Certificate of proposed lawful development for the construction of a two storey, rear extension and single storey side and rear extension.
DECISION STATUS – Undecided

APPENDIX E

Reported highway matters

a. Dislodged coping stone and fallen tree on bridge at Catchpenny Lane.

b. Holes in road at junction of Whisterfield Lane and Chapel Lane.

c. Polluted run-off entering ditch along Catchpenny Lane.

d. Knocked down chevron sign near junction of Bomish Lane with A535.

e. Broken sign along A535 (near to The Old Cheshire Hunt).

f. Deteriorating footpath waymarker sign at Salters Lane (FP11).

g. Proposal for quiet lane status at Lapwing Lane (north).

h. Proposal for double white lines on A535 near to junction with Catchpenny Lane.

i. Highway safety concerns relating to speeding vehicles, motorbikes and road layout on A535.

j. Proposed extension of 30mph limit on Salters Lane to beyond Pitt Lane.

k. Overgrown hedges at Catchpenny Lane.

l. Broken post on Parish boundary sign at Salters Lane.