

Lower Withington Parish Council

Notice of Parish Council Meeting

Date: Monday 24th November, 2025

Time: 7:30p.m.

Venue: Lower Withington Parish Hall



Dr. E. M. Maddock PSLCC, Clerk & Responsible Financial Officer.

Dated: 18th November, 2025

In order to keep councillors and other members of the public safe, please do not attend the meeting if you are feeling unwell for any reason or if you have been in contact with anyone who has Covid, flu or Covid/flu symptoms.

All attendees will be expected to respect social distancing preferences of other attendees.

Agenda

To Members of Lower Withington Parish Council,

You are hereby summoned to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

1. Apologies for absence
2. Declarations of interest
 - a. To receive declarations of interest in any items on the agenda.
3. Minutes
 - a. To approve the Minutes of the Parish Council meeting held 27th October, 2025 as a correct record and approve signing by the Chairman.
4. Public forum for questions
 - a. To receive questions from members of the public.
5. Cheshire East Ward Member: Cllr. L. Smetham
 - a. To receive a report on items of interest to the Parish Council.
6. Finance
 - a. To receive and consider the financial statement 2025/26 as at 24th November, 2025. (Appendix A)
 - b. To note receipts listed at Appendix B.
 - c. To approve the payments listed at Appendix C.
 - d. To appoint an Internal Auditor for the 2025/26 financial year.
 - e. To review and approve the Financial Risk Assessment. (Appendix D)
 - f. To consider and approve the draft Reserves Policy at Appendix E.
 - g. Budget 2026/27 (Appendix F)
 - i. To consider and determine a revised budget in respect of 2025/26.

Lower Withington Parish Council

- ii. To consider and determine a budget in respect of 2026/27.
- iii. To consider precept requirements for 2026/27.

7. Planning

- a. To receive and consider recent planning decisions issued by Cheshire East Council in respect of development within the Parish and any updates relating to outstanding applications. (Appendix G)
- b. To consider the following planning applications:
 - i. 25/4131/FUL: University of Manchester, Jodrell Bank Observatory, Bomish Lane, Lower Withington. SK11 9DL
Installation of new playground at the side of the existing, behind First Light Pavilion building.
 - ii. 25/4259/CLPUD: Foden Bank Farm, Lapwing Lane, Lower Withington. SK11 9AD
Lawful development certificate for a proposed single storey extension to create an extra bedroom.
 - iii. 25/4289/PRIOR-1A: Boundary Farm, Whisterfield Lane, Siddington. SK11 9DB
Prior approval for single storey rear extension extending 8m beyond the rear wall, maximum height of 4m and eaves height of 3m.
 - iv. 25/4294/NMA: The Cottage, Macclesfield Road, Jodrell Bank. CW4 8BU
Non-material amendment to approved application 24/3076M – Extension in the footprint of the existing cottage at the sides and also at the rear and refurbishment of the existing cottage.
 - v. Any applications received following issue of Agenda may be included for discussion is required.
- c. Cheshire East new Local Plan
 - i. To receive information relating to the development of the [new Cheshire East Local Plan](#).
 - ii. Invitation to Town and Parish Council Network meeting – 9th December, 2025 (6p.m.) – topic: Update on Local Plan.

8. Highway maintenance and enhancements

- a. To consider updates relating to reported highway matters listed at Appendix H.
- b. To receive new highway maintenance matters for attention from Members.
- c. To receive and consider updates relating to use of Parish highways for events and event diversions.
- d. To receive, if available, the outcome of speed monitoring survey at Trap Street.

9. Meetings of external organisations

- a. To receive updates from the Jodrell Bank Observatory World Heritage Site Steering Group.
- b. To receive a report from the Cheshire East Town and Parish Council Network meeting (11/11/25).

10. Parish matters

- a. To receive a report on matters of interest/concern within the Parish from the Gawsworth Ward Policing Team.

Lower Withington Parish Council

- b. To receive and consider updates relating to the community newsletter.
 - c. To record a vote of thanks to all volunteers involved with the poppy displays within the Parish.
 - d. Christmas lights
 - i. To confirm arrangements for delivering Christmas light displays for 2025.
 - ii. To consider options for future light displays.
 - e. To receive and consider information relating to options for additional local first aid provision (including bleed control kits and paediatric defibrillator pads).
11. Parish councillor vacancies
- a. To consider co-opting individuals (2) to fill current vacancies.
12. Matters for inclusion on next/future meeting agenda
- a. Consideration of speed review criteria in respect of A535, Salters Lane and Trap Street.
 - b. Updates relating to concerns about motorbikes and car racing along A535.
 - c. Update relating to empty properties at Jodrell Bank.
 - d. Update relating to proposed village gateways and white lining re-fresh.
 - e. Boundary treatment at Dicklow Cob Village Green.
13. Date of next meeting: 26th January, 2026 at 7:30p.m.
14. Exclusion of public and press
- a. To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.
 - b. Matters for consideration including those transferred from above items (as required)

E.M. Maddock

Dr. E. M. Maddock, Clerk & Responsible Financial Officer.

Dated: 18th November, 2025.

For further information contact by telephone 01477 571444 or email clerk@lowerwithington.com

Lower Withington Parish Council

Appendix A

Financial Statement – 2025/26 as at 24 th November, 2025					
Actual 2024/25 £	Details	2025/26 Budget £	Actual to Oct. 25 £	Agenda Nov. 25 £	Budget Balance £
	Receipts				
11,142.00	Precept	11,499.00	11,499.00		0.00
0.00	Balances	3,500.00	0.00		0.00
887.04	Investment interest	0.00	355.06	48.85	0.00
0.00	Sale of assets	0.00	0.00		0.00
0.00	Grants, donations & refunds	0.00	0.00		0.00
95.75	VAT refund	0.00	145.96		110.17
12,124.79	Total receipts	14,999.00	12,000.02	48.85	110.17
	Payments				
4,625.40	Salary (Clerk)	4,844.00	2,858.94	408.42	1,576.64
0.00	National Insurance (Employer)	0.00	6.39		-6.39
325.00	Allowances (Clerk)	350.00	0.00		350.00
177.27	Administration	300.00	0.00		300.00
0.00	Chairman/Member allowances	0.00	0.00		0.00
220.00	Audit fees (internal & external)	440.00	232.00		208.00
300.00	Insurance	350.00	300.00		50.00
3,000.00	Grants/Donations (inc. s.137)	2,600.00	221.67		2,378.33
245.00	Website	345.00	230.00		115.00
221.04	Subscriptions/affiliation fees	285.00	178.62		106.38
200.00	Room hire	325.00	0.00		325.00
0.00	Training	210.00	0.00		210.00
0.00	Professional Services	750.00	0.00		750.00
110.95	Assets – purchase	1,000.00	0.00	61.68	938.32
674.33	Assets – maintenance	2,100.00	131.62		1,968.38
542.39	Newsletter	600.00	296.00		304.00
560.18	Contingency	500.00	3,013.71		-2,513.71
200.76	VAT		97.83	12.34	
11,402.32	Total payments	14,999.00	7,566.78	482.44	7,059.95

Cash/Bank reconciliation	01/04/24	27/10/25	24/11/25	31/03/26
Balance B/Fwd	35,238.04	35,238.04	39,671.28	39,237.69
Add total receipts	14,999.00	12,000.02	48.85	110.17
Less total payments	14,999.00	7,566.78	482.44	7,059.95
Balance C/Fwd	35,238.04	39,671.28	39,237.69	32,287.91
Cumulative balances	Balance	Balance	Balance	Balance
	01/04/24	27/10/25	24/11/25	31/03/26
General funds	9,814.38	17,261.33	16,827.74	9,877.96
Earmarked reserves	25,423.66	22,409.95	22,409.95	22,409.95
	35,238.04	39,671.28	39,237.69	32,287.91

Lower Withington Parish Council

Lower Withington Parish Council

Cash/Bank Reconciliation as at 24th November 2025

Cash

Balance brought forward 01/04/25	
Current Account	2,335.43
Business Reserve Account	6,583.75
Liquidity Manager Account	26,318.86
	<u>35,238.04</u>
Plus receipts	12,048.87
Less payments	8,049.22
Balance carried forward 24/11/25:	<u><u>39,237.69</u></u>

Bank (NatWest)

Current Account 10,710.13 03/10/25

Add receipts/transfer since above statement

0.00

0.00

Less unrepresented cheques

Approved -4,296.52

For approval -482.44

-4,778.96

5,931.17

24/11/25

Business Reserve Account

6,620.10

03/10/25

Add receipts/transfer since above statement

0.00

0.00

Less unrepresented cheques

0.00

0.00

6,620.10

24/11/25

Liquidity Manager Account

26,686.42

05/11/25

Add receipts/transfer since above statement

0.00

0.00

Less unrepresented cheques

0.00

0.00

26,686.42

24/11/25

Total bank balances 24/11/25

39,237.69

Lower Withington Parish Council

Appendix B

Receipts

NatWest Bank plc £48.85 Gross interest: Oct. 2025 (LM)

Appendix C

Payments for approval

Cheque No 000637 E. M. Maddock £400.64 Salary: Nov. 2025 [A] plus Christmas lights [B]
Direct Debit HM Revenue & Customs £81.60 PAYE payment [C]

[A] Localism Act 2011 s.1 [Local Government Act 1972 s.112]

[B] Localism Act 2011 s.1 [Local Government Act 1972 s.144]

[C] Localism Act 2011 s.1 [Local Government Act 1972 s.111 - The Income Tax (Pay As You Earn) Regulations 2003 s.67G]

Appendix D: Financial Risk Assessment

The following risk assessment sets out risks which the Council may encounter during the year. The list is not exhaustive and additional items may be added throughout the year as circumstances require.

Priority of risk management				
Likelihood of occurrence	Highly Likely (score 3)	Medium (3 x 1)	High (3 x 2)	Very High (3 x 3)
	Possible (score 2)	Low (2 x 1)	Medium (2 x 2)	High (2 x 3)
	Unlikely (score 1)	Very low (1 x 1)	Low (1 x 2)	Medium (1 x 3)
		Negligible (score 1)	Moderate (score 2)	Severe (score 3)
Impact				

Risk area	Risk identified	Level of risk			Management of risk	Action required	Review date
		Likelihood	Impact	Risk score			
Section one: Areas where there may be scope to use insurance to help manage risk							
Property and contents owned by the council	Loss or damage	2	2	4	An up-to-date register of assets and investments	Review annually by council, annually by internal auditor.	Mar. 26
Damage to third party property or individuals	Public liability	2	3	6	Property maintenance and insurance cover	Insurance held with Zurich, reviewed and renewed annually by council, reviewed internal auditor	Mar. 26
Consequential loss of income or the need to provide essential	Public liability	2	2	4	Annual review of risk and the adequacy of insurance cover	Value of insurance held reviewed annually by council and internal auditor	Mar. 26

Lower Withington Parish Council

services following critical damage, loss or non-performance by third party							
Loss of cash through theft or dishonesty	Fidelity guarantee	1	2	2	Cash handling is not encouraged but where case is received – banked within 7 days	Insurance held with Zurich, reviewed and renewed annually by council, reviewed internal auditor	Mar. 26
Legal liability as consequence of asset ownership	Public liability	2	2	4	Property maintenance and insurance cover	All assets covered by insurance. Assets reviewed at least annually and maintenance arranged upon identification of defect.	Mar. 26
Section two: Working with others to help manage risk							
Security for vulnerable buildings, amenities or equipment		1	2	2	Property maintenance and insurance cover	Inspection regime – councillors and clerk carry out ongoing checks of assets.	Mar. 26
The provision of services being carried out under agency/ partnership agreements with principal authorities	Standing orders and financial regulations dealing with the award of contracts	1	1	1	Standing orders and financial regulations updated regularly to reflect best practice	None at review date. If activity occurs: Risk reviewed bi-annually by council, annually by internal auditor, all partners risk assessed and multiple quotes obtained and compared in minutes	Mar. 26
Banking arrangements, including borrowing or lending	Detect and deter fraud or corruption	2	2	4	Financial regulations and internal audit review	RFO to check all bank statements against council records and query errors or inconsistencies immediately	Mar. 26
Banking arrangements, including detecting bank mistakes and loss	Detect and deter bank mistakes leading to loss or charges	2	2	4	Financial regulations and internal audit review	RFO to check all bank statements against council records and query errors or inconsistencies immediately	Mar. 26
Ad hoc provision of amenities/ facilities for events to local community groups	Public liability	2	2	4	Bookings process specifies requirement for insurance cover for activities	None at review date. If activity occurs: Ask all for hirers insurance	Mar. 26
Vehicle or equipment lease or hire	Injury, damage or loss	1	1	1	Hire from reputable companies	None at review date. If activity occurs: Use of vehicle or equipment lease or hire to be approved by council. Terms of hire/lease to be obtained.	Mar. 26
Trading units (leisure centres playing fields, burial grounds, etc)	External contractors for maintenance	1	1	1	Standing orders and financial regulations set out process for appointing external contractors	Reports to council regarding budget monitoring and terms of engagement	Mar. 26

Lower Withington Parish Council

Professional services (architects, accountancy, design, etc)	Standing orders and financial regulations deal with the awarding of contracts	2	1	2	Professional services obtained from reputable companies. Recommendations taken from other Parish Councils where appropriate.	Initial advice from County association or SLCC. Internal audit reviewed. Further or specialist services based on best available advice and recommendations	Mar. 26
Supplier (procurement) fraud	Loss through supplier fraud	2	1	2	Training for staff to alert them to potential risks of providing sensitive company information, by telephone or other means, especially contract and account information. All supplier detail changes to be verified using contact details held by Parish Council. Periodic review of supplier accounts to remove any dormant accounts. Periodic review of supplier address and financial health details with Companies House. Review insurance cover.	New suppliers to be verified by RFO prior to engagement. Awarding of ongoing supplier contracts to be approved by council.	Mar. 26
Section three: Self managed risk							
Proper financial records	In accordance with statutory requirements	1	1	1	Financial records maintained by RFO in accordance to proper practices	Regular reports to council, annual review by internal auditor	Mar. 26
Proper financial records	Financial irregularities	1	1	1	Detailed financial records presented to council on regular basis	Internal audit of accounts by competent, independent person. Regular financial reports are presented to Council. Cheque signatories are separate from person raising the cheque	Mar. 26
Business activities	Ensuring that they are within legal powers of councils	1	1	1	Relevant training, resources and access to professional advice made available to Clerk. Powers to spend recorded in minutes.	Internal auditor review, regular reference to legislation and guidance	Mar. 26
Business activities	Illegal activity or payments	1	2	2	Relevant procedures set out in standing orders and financial regulations. All activity and payments within the powers of the Parish Council to be resolved and minuted at meetings	Internal auditor review, regular reference to legislation and guidance	Mar. 26
Direct costs and overhead expenses	Goods not supplied but billed	1	1	1	Financial regulations and internal audit review	Procurement undertaken in accordance with best practice guidance. RFO to follow up on all orders	Mar. 26
Direct costs and overhead expenses	Invoice incorrectly calculated or recorded	1	1	1	Financial regulations and internal audit review	RFO to check arithmetic on all invoices and perform regular bank reconciliations	Mar. 26
Direct costs and overhead expenses	Cheque payable wrong (excessive / to wrong party)	1	1	1	Financial regulations and internal audit review	Signatories initial stub and voucher to confirm accuracy	Mar. 26
Borrowing	Complying with restrictions	1	1	1	Financial regulations and internal audit review	None at review date. If activity occurs: Internal auditor review, council checked	Mar. 26

Lower Withington Parish Council

Employment law and Inland Revenue regulations	Ensuring that requirements met	1	1	1	Financial regulations and internal auditor review	Internal auditor review	Mar. 26
Salaries and associated costs	Salary paid incorrectly	1	1	1	Financial regulations and internal auditor review	Check salary to Minute, check hours and rate to contract. Salary analysis detailed on payment vouchers issued and verified by signatories	Mar. 26
Salaries and associated cost	Wrong deduction of NI and tax	1	1	1	NI and Tax deductions calculated using HMRC PAYE RTI system which is regularly updated	RFO to check payments made in accordance with HMRC PAYE RTI output. Internal auditor reviewed	Mar. 26
Salaries and associated cost	Unpaid tax and NI contributions to Inland Revenue	1	1	1	Payments are made to HMRC by direct debit and detailed in the financial statements presented to council	Payments listed at each council meeting. Signatories check each payment.	Mar. 26
VAT	Ensuring requirements are met under HMRC regulations	1	1	1	VAT reclaim submitted annually at year end	Internal auditor review, advice taken as needed from county association and SLCC	Mar. 26
Annual precept	Ensuring adequacy within sound budgeting arrangement	1	1	1	Detailed budget process	Internal auditor review. Budget published on website. Regular review of budget status during year by council	Mar. 26
Annual precept	Requirements not submitted to principal authority	1	3	3	Precept receipt recorded in minutes	Full minute – RFO to follow up	Mar. 26
Annual precept	Amount not received from principal authority	1	3	3	Precept receipt recorded in minutes	RFO to confirm receipt and minute at next meeting of council	Mar. 26
Monitoring of performance	Budget delivering services required	1	1	1	Standing orders and financial regulations	Councillors review budget at least quarterly and policies at least annually	Mar. 26
Reporting and auditing	Compliance	1	1	1	Standing orders, financial regulations and Proper practices	Independent internal auditor appointed. Annual reports detailing compliance with audit regulations are presented to council	Mar. 26
Reserves - General	Adequacy	1	1	1	Standing orders, financial regulations and Proper practices	Consider at budget setting and review of final accounts	Mar. 26
Reserves - Earmarked	Adequacy	1	1	1	Standing orders, financial regulations and Proper practices	Consider at budget setting and review of final accounts	Mar. 26
Grants	Ensuring proper use of funds granted to local community bodies under specific powers, s137 or GPC	1	1	1	Grant awarding procedures	All grants based on approved form and/or detailed supporting information, minuted and checked by internal auditor	Mar. 26

Lower Withington Parish Council

Council minutes	Proper, timely and accurate reporting of council business in the minutes	1	1	1	Standing orders and financial regulations	Posted on website for public to see. Agenda published in accordance with statutory requirements. Internal Auditor review	Mar. 26
Rights of inspection	Provision of right	2	1	2	Standing orders, financial regulations and Proper practices	Website and policies updated regularly	Mar. 26
Document control	Proper systems	1	1	1	Information retention policies	Policies approved and published	Mar. 26
Register of Member's Interests and Gifts/Hospitality	In place, complete, accurate and up-to-date	2	1	2	Standing orders, financial regulations and Proper practices	Internal audit review. Principal authority review.	Mar. 26
Compliance with Transparency Code	Non compliance	1	1	1	Standing orders, financial regulations and Proper practices	Stay up to date with legislative changes. Required material published on website.	Mar. 26
Employees	Loss of clerk	1	3	3	Hours, health, stress, training, long term sick, early departure – risk monitored as appropriate	Annual review process to identify/address issues arising.	Nov. 26
Business continuity	Risk of council not being able to continue its business due to an unexpected or tragic circumstances	1	3	3	In the event of the clerk/RFO being indisposed a Member (other than the Chairman) may perform the necessary duties	Review process annually	Mar. 26
Business continuity	Loss of paper/ electronic records	1	3	3	Files and records held by clerk. Regular backups of electronic files made. Electronic minutes and other documents published on website	Review process annually	Mar. 26

Lower Withington Parish Council

Appendix E: Reserves Policy

1. Introduction

- 1.1. The Parish Council is required by statute to maintain adequate financial reserves to meet the needs of the Parish Council.
- 1.2. The Parish Council must ensure that statutory limitations on how it spends and records certain receipts are also met.
- 1.3. There is no statutory minimum or maximum level of reserves which can be held by the Parish Council, however, the Smaller Authorities Proper Practices Panel recommends that the minimum level of general reserves should be between three and twelve months of net revenue expenditure. For Lower Withington, this should be at the higher end of this recommendation (3 months is recommended for authorities with net revenue expenditure of over £200,000).
- 1.4. The level of reserves held by the Parish Council is reviewed annually by the internal and external auditors.
- 1.5. This policy sets out how reserves will be managed by the Parish Council.

2. Types of reserves

- 2.1. General reserve: This comprises unallocated funds which are intended to mitigate uneven cashflow and cover unexpected inflation, unforeseen events and unusual circumstances.
- 2.2. Earmarked reserves: These are funds allocated for specific purposes and projects and, unless unearmarked by resolution of the Parish Council, cannot be used for other purposes.

3. Management of reserves

- 3.1. General reserves and earmarked reserves will be reviewed at least annually.
- 3.2. Levels of reserves will be considered during annual budget setting processes and will inform the precept setting process to ensure the financial security and sustainability of the Parish Council.
- 3.3. Where Community Infrastructure Levy (CIL) funds are received, these will be directed to a Community Infrastructure Levy earmarked reserves and held as such until the funds are spent. All spend of CIL funds will be undertaken in accordance with the regulations governing such receipts.
- 3.4. There will be occasions when the Parish Council makes financial commitments during its current financial year for which the financial transaction is not completed by the year end. In these circumstances, earmarked reserves will be created to ring-fence relevant funds to enable completion of the commitment.

4. Review of policy

- 4.1. This policy will be reviewed annually by the Parish Council as part of the budget setting process.

Lower Withington Parish Council

Appendix F: Revised budget 2025/26 and draft budget 2026/27

		Projected 25/26 & Budget 2026/27	Variances 25/26	Balance as at 24/11/25
Clerk's Salary				
2025/26	Salary based upon 5 hrs. per week	1,634	-57	
		1,634	-57	1,577
2026/27				
	Salary based upon 5 hrs. per week	4,901		
	Annual Review - Contract Clause 9.2 (w.e.f. 01/04/26)	122		
	Contingency for NJC Salary Award.	260		
		5,283		
National Insurance (Employer)				
2025/26	4 months (Dec 25 - Mar 26) (on basic salary)	0	-6	
		0	-6	-6
2026/27				
	Based on basic salary	42		
		42		
Allowances (Clerk)				
2025/26	Accommodation Allowance	312	13	
	Contingency for review	0	25	
		312	38	350
2026/27				
	Accommodation Allowance	312		
	Contingency for review	25		
		337		
Chairman/Member Allowances				
2025/26	Member Allowances - Dec 25 - Mar 26	0	0	
		0	0	0
2026/27				
	Member Allowances	0		
		0		
Administration				
2025/26	Stationery & General Office Supplies	85	0	
	Postages	55	0	
	Computer Consumables	70	0	
	Mileage	90	0	
		300	0	300
2026/27				
	Stationery & General Office Supplies	85		
	Postages	55		
	Computer Consumables	70		
	Mileage	90		
		300		
Audit Fees				
2025/26	External Audit Fees 2024/25	0	210	
	Internal Audit Fees 2024/25	0	-2	
		0	208	208
2026/27				
	External Audit Fees 2025/26	210		
	Internal Audit Fees 2025/26	240		
		450		
Insurance				
2025/26	Renewal (June 2025)	0	50	
		0	50	50
2026/27				
	Premium (June 2026)	350		
		350		

Lower Withington Parish Council

		Projected 25/26 & Budget 2026/27	Variances 25/26	Balance as at 24/11/25
Section 137 Donations				
2025/26	Provision	0	-22	
		0	-22	-22
2026/27				
	Provision	250		
		250		
Website				
2025/26	Web domain (due March 2026)	0	15	
	Email forwarding (due April 2025)	0	0	
	Hosting Fee (2025/26)	0	0	
	Domain fee (gov.uk)	80	-80	
	Website transfer fee	95	-95	
	Contingency	0	100	
		175	-60	115
2026/27				
	Web domain	80		
	Hosting Fee (2026/27)	225		
	Contingency	100		
		405		
Subscriptions/Affiliation/Registration Fees				
2025/26	ChALC	0	1	
	Data Protection Registration	55	0	
	Provision (e.g. CCA, CPRE)	0	50	
		55	51	106
2026/27				
	ChALC	185		
	Data Protection Registration	55		
	Provision (e.g. CCA, CPRE, Open Spaces Society)	50		
		290		
Room Hire				
2025/26	Ordinary Parish Council Meetings (10) [2025]	250	0	
	Contingency	0	75	
		250	75	325
2026/27				
	Ordinary Parish Council Meetings (10) [2026]	250		
	Contingency	75		
		325		
Training				
2025/26	Training Provision - Members & Clerk	210	0	
		210	0	210
2026/27				
	Training Provision - Members & Clerk	210		
		210		
Professional Services				
2025/26	Provision	750	0	
		750	0	750
2026/27				
	Provision	750		
		750		
Asset/Village - Maintenance				
2025/26	Maintenance of Parish Council Assets	738	0	
	Maintenance of carved owl	230	0	
	Maintenance / Services - SIDs	500	0	
	Maintenance / Ongoing costs – Defibrillators	500	0	
		1,968	0	1,968
2026/27				
	Maintenance of Parish Council Assets	870		
	Maintenance of carved owl	230		
	Maintenance / Services - SIDs	500		
	Maintenance / Ongoing costs – Defibrillators	500		
		2,100		

Lower Withington Parish Council

		Projected 25/26 & Budget 2026/27	Variances 25/26	Balance as at 24/11/25
Asset - Purchase				
2025/26	Provision	938	0	
		938	0	938
2026/27				
	Provision	1,000		
		1,000		
Grants				
2025/26	Local organisations	2,000	0	
	Lower Withington Pensioner's Lunch	400	0	
		2,400	0	2,400
2026/27				
	Local organisations	2,000		
	Lower Withington Pensioner's Lunch	400		
		2,400		
Newsletter				
2025/26	Printing	304	0	
		304	0	304
2026/27				
	Printing	600		
		600		
Other				
2025/26	Contingency provision	0	500	
	Speed survey at Trap Street	0	-3,014	
		0	-2,514	-2,514
2026/27				
	Contingency provision	500		
		500		
2025/26 Expenditure Projection and Variance Totals				
		9,296	-2,237	7,059
2026/27 Draft Budget Expenditure Total				
		15,592		
Less savings 2025/26				
		0		
Less funds from general reserves				
		-3,500		
Gross Precept Requirement 2026/27				
		12,092		

Analysis of funds

01/04/25	Balance brought forward	35,238.04	
	Less payments (actual)	-8,049.22	
	Plus receipts (actual)	12,048.87	
	Less payments (projected)	-9,296.00	
	Plus receipts (projected) (VAT)	110.17	
		<u>30,051.86</u>	
	Less Earmarked Reserves:		
	Democratic Services Fund	-5,000.00	
	Transparency Code Grant	-118.00	
	Dicklow Cob Pathway Project Grant	-2,205.66	
	Footbridge upgrade fund	-600.00	
	Highway Safety Schemes Fund	-1,986.29	
	Village gateway fund	-7,500.00	
	Local Organisation Investment Fund	-5,000.00	
		<u>-22,409.95</u>	
31/03/26	General funds carried forward	<u>7,641.91</u>	

Lower Withington Parish Council

Tax Base 2026/27 (Band D) and Precept impact on Property Bands

2025/26				2026/27			
Band	Ratio	Tax Base	£	Band	Ratio	Tax Base	£
A	6/9		23.27	A	6/9		25.28
B	7/9		27.15	B	7/9		29.49
C	8/9		31.03	C	8/9		33.70
D	9/9	329.45	34.90	D	9/9	318.92	37.92
E	11/9		42.66	E	11/9		46.34
F	13/9		50.42	F	13/9		54.77
G	15/9		58.17	G	15/9		63.19
H	18/9		69.81	H	18/9		75.83
Precept		£11,499		Precept		£12,092	

Appendix G

Planning applications

(a) Recent planning decisions

- 24/4765/CLEUD 3 Welltrough Hall Cottages, Trap Street, Lower Withington. SK11 9EF
Certificate of Lawful Existing Use or Development to confirm the lawful use of no.3 Welltrough Hall Cottages as a dwelling which can be occupied by persons not employed in agriculture.
DECISION: Positive certificate (04/11/25)
- 25/3220/FUL The Old Pub, Trap Street, Lower Withington. SK11 9EQ
Proposed change of use of public house with food provision (sui generis) to flexible commercial use (class E).
DECISION: Approved with conditions (10/11/25)

(b) Outstanding applications

- 24/3271M Land at Pitt Lane, Lower Withington.
Proposed demolition of a two storey former agricultural building (now in hotel use (C1)) and replace it with a new farmhouse and garage.
- 25/1479/HOUS Oak Lea, Salters Lane, Lower Withington. SK11 9LL
Demolish existing single-storey outbuilding and erect new single-storey extension connected to the side elevation of the house.
- 25/1975/HOUS Oak Lea, Salters Lane, Lower Withington. SK11 9LL
Erection of a prefabricated oak-framed wooden garage on a concrete base slab (retrospective).
- 25/2477/FUL Welltrough Hall Farm, Trap Street, Lower Withington. SK11 9EF
The proposed development is to apply for 7 extra hard standing pitches connected to existing touring caravan site and to use existing toilet/shower block. This application is to replace existing glamping pods on the site.

Lower Withington Parish Council

25/2975/VOC	The Old Pub, Trap Street, Lower Withington. SK11 9EQ Removal of Condition 4 on approval 23/2257M for proposed demolition of existing extension, proposed new extensions, alterations, reorganisation of internal accommodation and associated works.
25/3685/DSC	Bank View Farm, Hodgehill Lane, Lower Withington. SK11 9LU Discharge of conditions 3, 5, 7, 8, 9, 11, 12 and 13 on approval 24/1276M.

Appendix H

Updates on reported highway matters

- a. Dislodged coping stone and fallen tree on bridge at Catchpenny Lane.
Update: “Unfortunately, funds have been really tight this year [2023/24], however, this will be prioritised in the new year, for replacement.”
- b. Holes in road at junction of Whisterfield Lane and Chapel Lane.
Update: “Unfortunately no available resource at the moment, we will only repair actionable defects collected by our routine safety inspectors.”
- c. Proposal for double white lines on A535 near to junction with Catchpenny Lane.
Update: Linked to review of A535.
- d. Broken post on Parish boundary sign at Salters Lane.
Update: Newly installed sign to be re-sited.
- e. Blocked drains/gullies at Trap Street.
Update: “This is still in the system to be checked by our Drainage Team, we are currently working to get through a large back log of drainage and flooding enquiries due to recent weather events. You should receive the system notification when it has been actioned.”
- f. Flooding at A535 near junction with Catchpenny Lane.
Update: Gullies vary in the speed they can drain water away and some will overflow during heavy rain even if there is no blockage. This does not necessarily mean the gully requires cleaning. We will not visit overflowing gullies during heavy rainfall unless the water is causing a risk to life or property.
- g. Surplus temporary signage warning of mud at Catchpenny Lane.
Update: No update.

Signage which has been reported for repair:

- Broken sign along A535 (near to The Old Cheshire Hunt).
- Broken sign along A535 (junction warning sign), north of junction with Catchpenny Lane.
- Uprooted street sign (Longshoot Road), at junction of Longshoot Road with A535.

Note: Cheshire East Council advise that non-emergency sign repairs are not currently being progressed due to lack of available budget.