

LOWER WITHINGTON PARISH COUNCIL

NOTICE OF PARISH COUNCIL MEETING

Date: Monday 26th February, 2024

Time: 7:30p.m.

Venue: Lower Withington Parish Hall

E.M. Maddock

Dr. E. M. Maddock PSLCC,
Clerk & Responsible Financial Officer.

Dated 20th February, 2024

In order to keep councillors and other members of the public safe, please do not attend the meeting if you are feeling unwell for any reason or if you have been in contact with anyone who has Covid, flu or Covid/flu symptoms.

All attendees will be expected to respect social distancing preferences of other attendees.

AGENDA

To Members of Lower Withington Parish Council,

You are hereby summoned to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

- 1. Apologies for absence**
- 2. Declarations of Interest**
 - (a) To receive Declarations of Interest in any items on the agenda.
- 3. Minutes**
 - (a) To approve the Minutes of the Parish Council meeting held 29th January, 2024 as a correct record and approve signing by the Chairman.
- 4. Public Forum for Questions**
 - (a) To receive questions from members of the public.
- 5. Cheshire East Ward Member Cllr. L. Smetham**
 - (a) To receive a report on items of interest to the Parish Council.
- 6. Finance**
 - (a) To receive and consider the Financial Statement 2023/24 as at 26th February, 2024.
(Appendix A)
 - (b) To note receipts since the last meeting: None.
 - (c) To approve the payments listed at Appendix B.
 - (d) To receive notice of the Public Contracts thresholds, effective from 1st January, 2024, and approve the updating of these figures within Financial Regulation clause 11.
- 7. Planning Applications**
 - (a) To note recent planning decisions issued by Cheshire East Council. (Appendix C)

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(b) To consider the following planning application:

- i. 24/0358D: Gleads Cottage, Trap Street, Lower Withington. SK11 9EG
Discharge of condition 7 in existing permission 22/4296M; demolition of rear lean-tos and front porch and replacement with two storey and single storey rear extension, single storey side extension and new front porch.
- ii. Any applications received following issue of Agenda may be included for discussion if required.

8. Reports from meetings of external organisations

(a) To receive a report from the following meeting:

- i. Jodrell Bank Observatory World Heritage Site Steering Group.

9. Correspondence

(a) To consider specific correspondence received by the Parish Council since the date of the last ordinary meeting and determine such actions as Members consider appropriate thereto:

- i. Cheshire East Council: Notification of updated proposals for future car parking charges and arrangements. [Link to information: <https://moderngov.cheshireeast.gov.uk/ecminutes/mgAi.aspx?ID=72230>]
- ii. Cheshire East Council: Cheshire East Green Spaces Maintenance Review – Outcome. [Link to information: https://www.cheshireeast.gov.uk/leisure_culture_and_tourism/parks_and_gardens/parks-and-play-areas.aspx]
- iii. Manchester Airport: Jobs Fair on 6th March, 2024 at the Forum Centre in Wythenshawe.
- iv. Lower Withington Parish Hall: Update on fundraising and refurbishment work. [Link to information: <https://lowerwithington.com/successful-fundraising-campaign/>]

10. Consultations

(a) To consider the following consultations and determine any responses as Members consider appropriate thereto:

- i. The Local Government Boundary Commission for England: Cheshire East Ward Boundaries consultation.
[Link to information: <https://www.lgbce.org.uk/all-reviews/cheshire-east>]
- ii. Cheshire East Council: Crossing Strategy Consultation.
[Link to information: <https://surveys.cheshireeast.gov.uk/s/Y66J0M/>]
- iii. Cheshire East Council: Local Nature Recovery Strategy consultation.
[Link to information: https://www.cheshirewestandchester.gov.uk/your-council/consultations-and-petitions/consultations/current-consultations/working-together-for-a-wilder-cheshire-and-warrington?utm_medium=email&utm_source=govdelivery]
- iv. Cheshire East Council: Local Validation Checklist for Planning Applications consultation.
[Link to information: <https://cheshireeast-consult.objective.co.uk/kse/event/37882>]
- v. Department for Levelling Up, Housing and Communities: Consultation on changes to various permitted development rights.
[Link to information: <https://www.gov.uk/government/consultations/changes-to-various-permitted-development-rights-consultation/changes-to-various-permitted-development-rights-consultation>]

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11. Highway Maintenance and Enhancements

- (a) To consider updates on reported highway matters listed at Appendix D.
- (b) To receive new highway maintenance matters for attention from Members.
- (c) To consider any updates available regarding:
 - i. Proposed speed review of A535.
 - ii. Proposed speed review on Salters Lane (east of existing 30mph zone).
- (d) To consider any updates available regarding positioning of telegraph pole at Holmes Chapel Road near to junction with Catchpenny Lane.
- (e) To receive an update relating to the proposed upgrade of the footbridge at Lower Withington FP5.

12. Parish Matters

- (a) To receive a report on matters of interest / concern within the Parish from Gawsworth Ward Policing Team.
- (b) To receive and consider updates relating to litter in vicinity of Four Oaks site.
- (c) To receive and consider updates relating to the community newsletter.
- (d) To receive and consider updates relating to proposals for Christmas lights 2024.

13. Parish Councillor Vacancies

- (a) To consider co-opting individuals (2) to fill current vacancies.

14. Matters for inclusion on next/future meeting agenda

- (a) Village gateways

15. Date of next meeting: Monday 25th March, 2024 at 7:30p.m.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

16. Matters for consideration including those transferred from above items (as required)



Dr. E. M. Maddock PSLCC,
Clerk & Responsible Financial Officer.

Dated 20th February, 2024

For further information please contact: Tel: 01477 571444 Email: clerk@lowerwithington.com

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APPENDIX A

Financial Statement – 2023/24 as at 26 th February, 2024					
Actual 2022/23 £	Details	2023/24 Budget £	Actual to Jan. 24 £	Agenda Feb. 24 £	Budget Balance £
	Receipts				
9,807.00	Precept	10,892.00	10,892.00		0.00
1,761.00	Balances	2,038.00	0.00		0.00
67.99	Investment interest		152.46		0.00
0.00	Sale of assets		0.00		0.00
0.00	Grants, donations & refunds		0.00		0.00
41.07	VAT refund		519.96		89.17
11,677.06	Total receipts	12,930.00	11,564.42	0.00	89.17
	Payments				
3,999.67	Salary (Clerk)	4,335.00	3,611.86	361.18	361.96
0.00	National Insurance (Employer)	0.00	0.00		0.00
275.00	Allowances (Clerk)	325.00	0.00		325.00
98.42	Administration	300.00	0.00		300.00
0.00	Chairman/Member allowances	0.00	0.00		0.00
171.00	Audit fees (internal & external)	185.00	185.00		0.00
300.00	Insurance	350.00	300.00		50.00
2,650.36	Grants/Donations (inc. s.137)	2,600.00	2,114.96		485.04
601.00	Website	220.00	330.00	15.00	-125.00
197.00	Subscriptions/affiliation fees	330.00	166.50	35.00	128.50
190.00	Room hire	325.00	190.00		135.00
0.00	Training	210.00	0.00		210.00
0.00	Professional Services	750.00	0.00		750.00
1,583.50	Assets – purchase	1,000.00	35.98		964.02
266.00	Assets – maintenance	1,500.00	9.99		1,490.01
825.15	Contingency	500.00	471.09		28.91
519.96	VAT		86.17	3.00	
11,677.06	Total payments	12,930.00	7,501.55	414.18	5,103.44

Cash/Bank reconciliation	01/04/23	29/01/24	26/02/24	31/03/24
Balance B/Fwd	31,395.82	31,395.82	35,458.69	35,044.51
Add total receipts	12,930.00	11,564.42	0.00	89.17
Less total payments	12,930.00	7,501.55	414.18	5,103.44
Balance C/Fwd	31,395.82	35,458.69	35,044.51	30,030.24
Cumulative balances	Balance	Balance	Balance	Balance
	01/04/23	29/01/24	26/02/24	31/03/24
General funds	14,072.16	18,135.03	17,720.85	12,706.58
Earmarked reserves	17,323.66	17,323.66	17,323.66	17,323.66
	31,395.82	35,458.69	35,044.51	30,030.24

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Cash/Bank Reconciliation as at 26th February, 2024

Cash

Balance brought forward 01/04/23	
Current Account	15,873.72
Business Reserve Account	15,522.10
	<u>31,395.82</u>

Plus receipts	11,564.42
Less payments	7,915.73
Balance carried forward 26/02/24:	<u><u>35,044.51</u></u>

Bank (NatWest)

Business Reserve Account	15,674.56	05/01/24
Add receipts/transfer since above statement		

<u>0.00</u>	0.00
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Less unrepresented cheques

<u>0.00</u>	<u>0.00</u>
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15,674.56 26/02/24

Current Account	20,917.80	05/01/24
Add receipts/transfer since above statement		

<u>0.00</u>	0.00
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Less unrepresented cheques

Approved	-1,133.67
For approval	<u>-414.18</u>
	<u>-1,547.85</u>

19,369.95 26/02/24

Total bank balances 26/02/24	<u><u>35,044.51</u></u>
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APPENDIX B

Payments for approval

Direct Debit	aql Ltd	£18.00	Web domain fee 2024/25
Cheque No 000575	E. M. Maddock	£288.78	Salary: February, 2024
Cheque No 000576	H.M. Revenue & Customs	£72.40	Employee income tax
Direct Debit	Information Commissioner's Office	£35.00	Data Protection Fee 2024/25

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APPENDIX C

Outstanding planning applications & recent planning decisions

- 22/4550M Lakeside Cottage, Holmes Chapel Road, Lower Withington. SK11 9AE
Replacement dwelling and garage.
DECISION STATUS – Undecided [Revised plans submitted 21/12/23]
- 23/1613M Foden Bank Barn, Lapwing Lane, Lower Withington. SK11 9AD
Conversion of existing gym/office/storage outbuilding to residential annexe.
DECISION STATUS – Undecided
- 23/2723M Briarfield, Long Shoot Road, Lower Withington. SK11 9DX
Certificate of lawful proposed development for construction of new incidental building within the grounds of Briarfield.
DECISION STATUS – Undecided
- 23/2794M Mallerstang, Congleton Lane, Lower Withington. SK11 9LD
Demolition of existing dwelling and erection of replacement dwelling with detached garage, re-routing of driveway and associated hard and soft landscaping.
DECISION STATUS – Undecided
- 23/2751M Vehicle access for Stables adjacent Catchpenny Pool, Catchpenny Lane, Lower Withington
Creation of a new vehicular access in the hedgerow opposite stable entrance on Catchpenny Lane. The primary use of the entrance is for transfer of livestock to grazing areas and not for vehicles.
DECISION STATUS – Refused (31/01/24)
- 23/2948M Brook House Farm, Catchpenny Lane, Lower Withington. SK11 9DG
Proposed demolition of a double garage and the construction of a single storey rear extension to accommodate a breakfast and garden room. Insertion of two rooflights to the front slope of the house and the construction of an open-sided porch to the east elevation.
DECISION STATUS – Undecided
- 23/3854M Land to the north of Salters Lane, Lower Withington.
Proposed change of use of agricultural land to the recreational grazing of horses, construction of stables and the alteration and improvement of an existing field access.
DECISION STATUS – Approved with conditions (25/01/24)
- 23/4813M: Black Swan, Trap Street, Lower Withington. SK11 9EQ
Proposed change of use of external covered dining area (formerly a stable building) to a single unit of self-catering accommodation.
DECISION STATUS – Undecided
- 24/0252M: 1 Thorntree Bungalows, Salters Lane, Lower Withington. SK11 9FY
New disabled parking bay, turning facility and dropped kerb.
DECISION STATUS – Undecided

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APPENDIX D

Updates on reported highway matters

- a. Dislodged coping stone and fallen tree on bridge at Catchpenny Lane.
Update: "Unfortunately funds have been really tight this year, however this will be prioritised in the new year, for replacement."
- b. Holes in road at junction of Whisterfield Lane and Chapel Lane.
Update: "Unfortunately no available resource at the moment, we will only repair actionable defects collected by our routine safety inspectors."
- c. Polluted run-off entering ditch along Catchpenny Lane.
Update: Details of specific incidents required to progress any action. (Dates, photographs etc. needed.)
- d. Knocked down chevron sign near junction of Bomish Lane with A535.
Update: "I am aware of these signs and have added them to the list for when budget comes available. We currently only have the resource to fix CAT 1 mandatory signage defects such as STOP or Give way. Also green claim repairs where we can recover the cost from the third party that has damaged them."
- e. Broken sign along A535 (near to The Old Cheshire Hunt).
Update: "I am aware of these signs and have added them to the list for when budget comes available. We currently only have the resource to fix CAT 1 mandatory signage defects such as STOP or Give way. Also green claim repairs where we can recover the cost from the third party that has damaged them."
- f. Proposal for quiet lane status at Lapwing Lane (north).
Update: No update received.
- g. Proposal for double white lines on A535 near to junction with Catchpenny Lane.
Update: Linked to review of A535 (see item 10(c)).
- h. Overgrown hedges at Catchpenny Lane.
Update: Some hedge cutting complete, landowners approached regarding remaining issues.
- i. Broken post on Parish boundary sign at Salters Lane.
Update: Awaiting quotations.
- j. Blocked drains/gullies at Trap Street.
Update: "This is still in the system to be checked by our Drainage Team, we are currently working to get through a large back log of drainage and flooding enquiries due to recent weather events. You should receive the system notification when it has been actioned."